



## **CEIGALL INDIA LIMITED FAMILIARIZATION PROGRAM FOR INDEPENDENT DIRECTORS**

### **1. Introduction:**

Pursuant to regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations 2015, ("the Listing Regulations") the Board of Directors ("the Board") of Ceigall India Limited (the Company) at its meeting held on 26<sup>th</sup> October 2021, has approved and adopted this Familiarization Programme for Independent Directors.

### **2. Purpose:**

The Program aims to provide insight into the Company to enable the Independent Directors to understand their role, responsibilities, rights in the Company, business model of the Company, business in depth and contribute significantly.

### **3. Overview of Familiarization Process:**

- a) The Company conducts programs/presentations whenever new Independent Director is appointed on the Board. Such programs/presentations provide an opportunity to the Independent Directors to interact with the Senior Management of the Company and help them to understand the Company's strategies, operations, products, organization structure, market and other relevant areas etc.
- b) New Independent Directors shall be provided with the copy of Latest Annual Report, Code of Conduct, Memorandum & Articles of Association of the Company, and Code of Conduct for Prevention of Insider Trading etc.
- c) New Independent Directors shall be made aware of their role, rights, and responsibilities at the time of their appointment or reappointment through a formal appointment letter which also specifies the various terms and conditions of their engagement. Also, they are updated on amendments to statutes, introduction of new laws, Company policies and codes, Articles related to Industry Insight etc. from time to time.
- d) Regular updates on the key developments occurring in the Company are informed to Independent Directors from time to time.

### **4. Disclosure:**

The Familiarization Programme shall be disclosed on the website of the Company.

### **5. Review and Amendment:**

The Board will review the programme and make necessary amendments as and when required.